

HOUSING POLICY & PROCEDURE REVIEW

Goals, Steps, and What to Expect

OVC Human Trafficking Housing Grantees are required to submit policies and procedures relevant to the OVC funded housing project to Freedom Network USA (FNUSA) for review, as outlined in their Award Conditions.

THE REVIEW IS...

- An opportunity to receive feedback on policy & procedure documents through the lens of trauma-informed, voluntary, and person-centered services.
- An opportunity to troubleshoot any concerns that may arise from implementing policies and procedures.
- A way to showcase organizational strengths.

THE REVIEW IS NOT...

- A judgement on an organization's housing expertise or knowledge.
- Public. Feedback is only shared between the funded organization, FNUSA and OVC.
- A requirement that all feedback and recommendations offered by FNUSA are implemented. (If discrimination or grant compliance is in question OVC will inform you).

POLICY & PROCEDURE SUBMISSION

1. Grantees will submit their policy and procedure document and any other additional programmatic forms to training@freedomnetworkusa.org by the date specified by OVC.
2. FNUSA will schedule an introductory call with the grantee with the purpose of learning about the agency, understanding the current housing model, and hearing about programmatic successes.
3. FNUSA will review policy and procedure documents and provide written feedback, which includes a summary of findings highlighting the housing programs' strengths, critical training opportunities, and recommendations for growth. This summary will be shared with the organization's point of contact, and the grantee's OVC grant manager, and should be uploaded to JustGrants as a deliverable with a note to demonstrate grant compliance with the award condition. The time length for this process should take between 2 and 4 months to complete.
4. Grantees who are interested in obtaining technical assistance around the feedback provided are welcome to continue working with their assigned FNUSA training specialist on the areas they would like to address.

In addition to receiving technical assistance support around the housing programs' policies and procedures, grantees will have ongoing opportunities to stay connected with FNUSA through webinars, printed resources, individualized technical assistance, and bi-monthly peer learning communities. Please find additional resources and details at <https://freedomnetworkusa.org/training/housing-project/>.

You can contact FNUSA staff with questions anytime at training@freedomnetworkusa.org.

We are here to support you!