



Freedom Network USA

FREEDOM NETWORK TRAINING INSTITUTE RESOURCE SPECIALIST

Application Deadline: September 25, 2020 or until position is filled (applications will be considered on a rolling basis).

Start Date: Position is projected to begin mid-October 2020.

Location: Washington DC area, Buffalo NY, or Salt Lake City UT preferred; with a possibility of remote work.

Mission: Freedom Network USA (FNUSA) is the nation's largest alliance of organizations and individual advocates working with survivors of all forms of human trafficking to ensure that trafficked persons have access to justice, safety, and opportunity. FNUSA has a work atmosphere where everyone's opinions and ideas are valued. We are committed to work-life balance and offer everyone opportunities to learn, experiment, and grow.

Position Summary: The Freedom Network Training Institute (FNTI) is a leader in providing dynamic and innovative training and technical assistance to professionals in the human trafficking field. We are searching for a Resource Specialist to lead the strategy and creation of printed resources and training materials for FNTI, including the FNTI Housing Training and Technical Assistance Project (Housing TTA Project) which increases access to safe housing for survivors of human trafficking. The FNTI Resource Specialist will work with the FNTI Director to develop and deliver high quality training and technical assistance materials on human trafficking, including an array of topics such as trauma-informed care, case management services, services for youth, and legal services for trafficking survivors. This position will help identify training needs in the anti-trafficking field and identify ways and systems to best meet those needs. If you are passionate about learning, creating training resources, contributing to the anti-trafficking field, we want to hear from you!

Essential Job Functions:

- Provide training and technical assistance within your areas of expertise.
- Lead the creative process of generating, developing, and curating new ideas to understand the current landscape of human trafficking training materials, identify gaps, and then address those needs through material, content, and curricula development.
- Actively collaborate with experts in the field under FNUSA's FNTI Speakers Bureau and Project Partners under the Housing TTA Project to create training materials.
- Identify opportunities and avenues to make materials widely available.
- Support the development of materials and webinars for the FNTI Housing TTA Project.
- Identify and lead the development of new frameworks or techniques to improve access to FNUSA TTA resources.
- Support the annual FNUSA Human Trafficking Conference.
- Other duties as assigned.

Required Experience and Skills:

- At least 4 years of experience in the anti-trafficking field or allied fields (domestic violence, sexual assault, runaway and homeless, youth, etc.)
- Experience developing curricula and training materials.
- Experience designing materials is preferred.
- Knowledge of best practices in working with survivors of trafficking.
- Knowledge of best practices on housing for survivors of trafficking is preferred.
- Ability to communicate ideas effectively, to listen to others' ideas, and collaborate to arrive at great solutions.
- Superb self-management skills and ability to work in collaboration with multiple consultants, ensuring that projects are on track and moving forward.
- Excellent knowledge of Microsoft Office (including Excel, Word, and PowerPoint), Adobe Acrobat Pro, Adobe Connect, and Zoom Webinar.
- Collaborative team player with excellent communication and organizational skills and ability to relate to different points of view.
- Trustworthy with strong integrity.
- A commitment to human rights and survivor empowerment, with a sense of humor and collaborative spirit.

Compensation: Salary range is \$45,000 to \$55,000 depending on experience, plus benefits, including medical dental, vision, and retirement plan. Employees working from a home office will be provided with or reimbursed for the following supplies: computer, printer, internet access (reimbursable up to one fourth the total cost) and office supplies.

How to Apply: To apply please send resume, cover letter, and writing sample to info@freedomnetworkusa.org by **September 25, 2020** with *FNTI Resource Specialist* on the Subject Line.

Freedom Network USA is an equal opportunity employer. FNUSA does not discriminate on the basis of race, ethnicity, color, gender identity or presentation, sex, marital status, sexual orientation, age, religion, immigration status, or the presence of any sensory, mental or physical disability in employment. Survivors of trafficking are strongly encouraged to apply.